

QUALITY SYNTHETIC INDUSTRIES LIMITED

Regd. Office-Anand Jyoti Building, Room No. 107, 1st Floor, 41, Netaji Subhas Road, Kolkata-700 001.

Head Office : 602, Chiranjiv Tower, 43, Nehru Place, New Delhi-110019, Ph.:+91-11-26447645,46,47, Fax:+91-11-26234244 Ph.:

033-65180616, 22309902, 012-2477800; E-Mail Id qualitysynthetic@gmail.com, Web-site: www.qualitysyntheticfibre.com

CIN - L65929WB1975PLC029956

NOTICE OF THE 45TH ANNUAL GENERAL MEETING (AGM), REMOTE E- VOTING AND BOOK CLOSURE

Notice is hereby given that the 45th AGM of the Company is scheduled to be held on Monday, 28th September, 2020 at 2:00 P.M. at the Regd. Office at Anand Jyoti Building, Room No. 107, 1st Floor, 41, Netaji Subhas Road, Kolkata-700 001 to transact the business contained in the Notice of the said AGM which has been sent along with the Annual Report for the Financial Year ended 31st March, 2020. For this purpose, the Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, 22nd September, 2020 to Monday, the 28th September, 2020(both days inclusive). The Notice of the AGM alongwith the Annual Report will be sent electronically only to those Members whose e-mail addresses are registered with the Company/RTA. Further, no physical copies of Notice of AGM and Annual Report will be sent to any Member. The same are also available on the web-site of the company at www.qualitysyntheticfibre.com & also on the web-site of stock exchange at www.mseil.in. Members who have not yet registered their e-mail addresses are requested to follow the process mentioned below:

1. **For Physical Shareholders**-Please provide necessary details like Folio No., Name of Shareholders, scanned copy of share certificate(front & back), PAN(self-attested), AADHAR (self-attested) by e-mail to beetalrta@gmail.com / qualitysynthetic@gmail.com.
2. **For Demat Shareholders**-Please provide Demat account (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID+CLID), Name, Client Master copy of consolidated account statement, PAN(self-attested), AADHAR (self-attested) by e-mail to beetalrta@gmail.com / qualitysynthetic@gmail.com.

In compliance with Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide Remote e-voting facility to the Members enabling them to cast their vote electronically for all the resolutions as set out in the AGM Notice, through the e-voting services provided by Central Depository Services Limited (CDSL). Thus, the Members' holding shares either in physical or dematerialized form as on the the cut-off date i.e., Monday, September 21, 2020 may cast their vote electronically.

All the Members are hereby informed that:

- (a) The e-voting period commences on **Friday, 25th September, 2020 at 10.00 A.M** till **Sunday, 27th September, 2020 at 5.00 P.M** for all the shareholders, whether holding shares in physical form or in demat form. The e-voting module shall be disabled by CDSL for voting thereafter. Remote e-voting shall not be allowed beyond the said time and date.
- (b) A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting in the general meeting.
- (c) The members may participate at the meeting even after exercising his right to vote through remote e-voting, but shall not be allowed to vote at the meeting again.

In case any person, who acquires shares of the Company and becomes a member of the Company after the dispatch of the AGM Notice and holds shares as on the Cut-Off Date i.e. 21.09.2020, may obtain the login id and sequence number by sending a request to RTA of the Company 'M/s BEETAL Financial & Computers Services Pvt. Ltd. at BEETAL HOUSE, 99, Madangir, Behind Local Shopping centre, Near Dada Harsukh Dass Mandir, New Delhi-110 062 or CDSL. However, if the said shareholder is already registered with CDSL for e-voting, then his existing user id and password can be used for casting the vote. If he has forgotten the password, he can reset his password by using "Forgot User Details/Password" option available on www.evotingindia.com.

- (d) The members may view the notice of the aforesaid meeting by accessing the following links: www.qualitysyntheticfibre.com and www.evotingindia.com

In case of any queries or grievances pertaining to e-voting procedure, Shareholders may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual, available at www.evotingindia.com under Help section or write an e-mail to helpdesk.evoting@cdslindia.com or may contact:

M/s BEETAL Financial & Computers Services Pvt. Ltd. at BEETAL HOUSE, 99, Madangir, Behind Local Shopping centre, Near Dada Harsukh Dass Mandir, New Delhi-110 062.

For Quality Synthetic Industries Ltd.

Sd/-

Ritu Poddar

Company secretary

M. No. : ACS 35086

Date: 05.09.2020

Place: New Delhi